

Robertshaw Technical Insurance Services

SMALL BUSINESS SCHEME

In order to take advantage of the Small Business Scheme, Please complete the following sections with the necessary information and return the completed form to:

Robertshaw Technical Insurance Services, Aspect Court, 47 Park Square East, Leeds. LS1 2NL, with your cheque for £575 + VAT (at 17.5%) [£100.73 - **Total £675.73**] payable to **R.T.I.S.** Upon receipt, we will send you your membership pack, questionnaire, certificate of membership, VAT Invoice, and make an appointment with you to deliver your draft health & safety policy and carry out the audit of your arrangements

Company Name

Contact Name

Position in Company

Main Site Address

Post Code

Number of Sites / Branches

Total Number of Staff

Type of Business

Registered office
(If different from above)

Membership of the scheme is applicable once your application form and cheque has been received, and applies for a 12 month period from the date of receipt. The fee is per site / branch / location and, if you operate from more than one site or premises, please telephone us on 0113 3466070 to obtain an individual quotation. VAT is at the current rate, and our VAT Registration number is set out below. The annual fee is non-refundable and must be paid in full at the start of the programme. Robertshaw Technical Insurance Services reserves the right to refuse membership at its discretion. Robertshaw Technical Insurance Services are members of the British Safety Council and the Kirklees Fire Prevention Panel, and carry Professional Indemnity Insurance underwritten at Lloyds.